



## NATIONAL FAIR HOUSING ALLIANCE CIVIL RIGHTS POSITION ANNOUNCEMENT

### Graduate Policy Associate

Job Type: Internship – 1 Position Available  
Title: NFHA Graduate Policy Associate  
Location: Remote

#### **Description and Responsibilities:**

The National Fair Housing Alliance (NFHA) is a national civil rights office, based in Washington, DC. NFHA serves as the trade association for a consortium of private, nonprofit fair housing organizations from throughout the United States dedicated to promoting equal housing, lending, and insurance opportunities through enforcement, advocacy, training, and research. Founded in 1988, NFHA is the only national organization dedicated solely to the eradication of housing discrimination in the United States. NFHA pursues cutting-edge litigation under the federal Fair Housing Act, often utilizing testing-based evidence and working in partnership with its network of local fair housing centers, and files amicus briefs to promote sound fair housing jurisprudence. NFHA also engages Congress, federal regulatory agencies, and the White House to defend fair housing tools and resources and advocate for more equitable federal housing policies.

The Policy Associate will assist NFHA's Public Policy department on work related to advocacy, administrative rulemaking, legislative analysis, and coalition management support. The Policy Associate may also assist with the technical support NFHA provides its member organizations on policy matters. The Policy Associate may also, under the supervision of NFHA's Associate Vice President of Advocacy and Government Affairs, assist in the education of legislative offices and federal agencies on fair housing and lending matters.

Responsibilities include policy research and writing, legislative and administrative policy analysis, drafting of advocacy materials, planning advocacy events, and other related duties. The Policy Associate will work under the supervision of NFHA's policy staff and, as necessary, collaborate with member services, enforcement, and other NFHA departments.

#### **Compensation:**

NFHA can pay \$6,400 compensation for a commitment of 40 hours per week for 8 weeks. Part-time schedules may also be accommodated on a case by case basis.

#### **Qualifications:**

Graduate students enrolled in a Masters or PhD program. Applicants should have excellent research, writing, and analytical skills. Applicants must possess a strong commitment to public interest, social justice, and civil rights advocacy, and have the ability to work independently. Housing, civil rights, and other social justice work experience will be considered favorably.

#### **Application Instructions:**

*NFHA is an equal opportunity employer.*

To apply, submit a cover letter and resume to [personnel@nationalfairhousing.org](mailto:personnel@nationalfairhousing.org). Applications are accepted on a rolling basis and recruiting will be completed by March 3, 2023. Applicants must make an eight-week commitment in order to accept the position.

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