

GRANT APPLICATION

If your organization is interested in receiving a grant through the Inclusive Communities Fund Grant program, please submit an application that answers the following questions. *Although we do not have word count requirements, please aim to keep applications to about three pages, not including the budget attachment referenced in question 6).*

1. Provide a summary of your organization’s mission and approach, with an emphasis on your organization’s commitment to fair housing and racial equity.

2. Please provide a summary of the projects, housing built/developed, or individuals served to date through your program. Include demographics to the extent possible.

3. Please provide a narrative description of your intended activities and outcomes with these grant funds.

4. Specify in quantitative terms, if possible, the intended outcomes of this grant. Please include demographics of any place-based projects. *(For example: number of families you intend to directly support or number of homes you will rehab, demographic profile of the community in which you are doing a physical improvement project, etc.)*

5. Identify three to four key milestones against which we can track your progression of activities along the timeline of the grant. Note that these do not have to be exact, but they can help us understand the projected timeline and cadence of your intended work.

Anticipated Date	Milestone
<i>Example: June 2023</i>	<i>Example: approximately 2 down payment assistance grants will be awarded</i>

6. Submit a completed budget ([using this template](#)) that outlines your intended use of the funds, totaling the grant amount being requested in this application. Your budget should include items such as staffing and administrative costs (not to exceed 15% of total grant amount) and allowable project costs. Budgets should *not* include items such as pass-through grants, staff travel, meals and entertainment, and professional development.

7. Please certify that the activities proposed in this application will serve a community in predominantly Black or Latino census tracts OR will serve clients who are Black or Latino. Include the following information, as relevant to your work:
 - a. Census tract numbers or other geographic boundary with Black and Latino population percentages or numbers identified
 - b. Demographic data on clients/households served in the last 24 months.

8. Please include the following attachments in your application submission.

Checklist of Attachments:

- Organization's most recent 990 form
- Annual report or similar document
- Annual budget summary
- Latest Audit
- Board of Directors list
- W-9 Form
- Articles of Incorporation
- Proof of 501c3 status (letter of determination)
- Copy of Organization's Bylaws
- Proposed Budget (same attachment requested question # 6 on application)

SUBMITTING APPLICATIONS

Submit applications as a PDF document to inclusivecommunities@nationalfairhousing.org no later than **October 14, 2022**. Applications will be reviewed by a committee and grantees will be notified about grant awards by early December 2022.

You may direct any grant-related questions to inclusivecommunities@nationalfairhousing.org.

INFORMATIONAL WEBINAR

Join us for a webinar on **September 27 at 1 PM ET** to learn more about the opportunity and to ask questions about the grant program and application. [Click here to register.](#)